

City of Alcester
Regular Meeting Minutes
May 4th, 2026

Mayor Lisa Hodgson opened Council at 6:00 PM.

Council members present: Kendra Hatle, Nick Wieseler, Marvie Swanson, and Kirsten Tschida

Others Present: Finance Officer David Hodgson, Deputy Finance Officer Kristi Burke, Paul Kraft – Banner Associates, Shon Fjerestad, Lisa Bogue, Matthew Bogue, Tom Van Rooyen, and Sheriff Jim Prouty

The Pledge of Allegiance was recited

K Tschida moved and M Swanson seconded to approve the agenda. Motion carried. Unanimous

No person presented themselves for open Ward II Alderman seats

For public input Tom Van Rooyen updated council on the park cleanup that has happened and some work still needing done. Lisa Bogue introduced herself to the council that she is running for State House District 16 seat. Mayor Hodgson reminded everyone present and all residents that we've had issues of petroleum being dumped into the city sewer and this is illegal and only human waste products are to be put into the city sewer system.

Sheriff Prouty next discussed an upcoming bike safety & electric scooter safety event to be held in Elk Point Saturday June 6th. He reported things have been going well. He was asked if deputies could keep a closer watch on traffic speeding on the South side of the school at the end of the day and he said he would forward that on to his staff.

For Banner Associates Paul Kraft reviewed the monthly engineering report to include an upcoming possible change order deduct coming for jack and bore under SD 11 for the watermain project if approved by SD DOT. K Hatle then moved and M Swanson seconded to approve paying Banner invoice #47926 in the amount of \$11,026.66 for work completed on the Sanitary Sewer Improvements project through April 25th, 2026. Motion carried. Unanimous. M Swanson moved and N Wieseler seconded to approve paying Banner Invoice #47927 in the amount of \$1,058.00 for work completed on the Alcester Water Tower Recoat project through April 25th, 2026. Motion carried. Unanimous. K Hatle moved and M Swanson seconded to approve paying Banner Invoice #47925 in the amount of \$31,058.00 for work completed on the Alcester 4th St Watermain project through April 25th, 2026. Motion carried. Unanimous.

Mayor Hodgson introduced Resolution 2026-03 to adopt the 2026 edition of the City of Alcester Personnel Manual. Council has reviewed the updated manual after review and approval by the city attorney. No other changes or question from the council at this time. K Hatle moved and N Wieseler seconded to approve adopting Resolution 2026-03 as read. Motion carried. Unanimous.

*RESOLUTION NO. 2026-03
A RESOLUTION OF THE CITY OF ALCESTER, SD,
ADOPTING THE CITY OF ALCESTER PERSONNEL MANUAL*

WHEREAS, the City Council of the City of Alcester recognizes the need for clear, consistent, and equitable policies governing the employment relationship between the municipality and its employees; and

WHEREAS, the Personnel Policy Manual establishes guidelines for employment practices, workplace conduct, benefits, and other matters essential to the effective and fair administration of municipal operations; and

WHEREAS, the City Council has reviewed the proposed Personnel Policy Manual and finds it to be in the best interest of the municipality and its employees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Alcester, that:

- 1. The Personnel Policy Manual, attached hereto as Exhibit A, is hereby adopted as the official personnel policy of the City of Alcester.*
- 2. All municipal employees and officials shall comply with the provisions of the Personnel Policy Manual.*
- 3. This resolution supersedes any prior personnel policies or manuals previously adopted by the municipality.*
- 4. The Finance Officer is authorized to distribute the manual to all employees and ensure acknowledgment of receipt.*

BE IT FURTHER RESOLVED that this resolution shall take effect upon the twentieth day after its adoption.

Adopted this at Alcester, South Dakota, 4th of May, 2026.

APPROVED:

_____/s/_____

*Lisa Hodgson, Mayor
City of Alcester*

Attest: _____/s/_____
David Hodgson, Finance Officer

For the Finance Office K Tschida moved and K Hatle seconded to approve the April warrants. Motion carried. Unanimous. Finance Officer Hodgson reviewed monthly financial report with council. No questions were presented at this time. Finance Officer Hodgson then presented the 2025 Annual Report that has been published and submitted to the state DLA office. After review no questions were presented.

For Donation request Mayor Hodgson introduced Shon Fjerestad, president of the golf course beautification committee. Shon explained they are a local non-profit raising money to give back to the golf course. They are asking for a donation for the upcoming 8 inch cup tournament on Saturday June 6th. After council discussed K Hatle moved and M Swanson seconded to approve donating \$100 for a hold sponsorship and a gift basket from the clubhouse grille valued at up to \$80. Motion carried. Unanimous.

Mayor Hodgson then announced reminders: next council meeting Monday June 1st at 6pm, city wide cleanup runs through may 10th, and there is to NO lawn watering this summer during the construction and out of service time of the water tower and that specific dates of this will be released as soon as known.

Being no further business K Tschida moved and N Wieseler seconded to adjourn Council. Motion carried. Unanimous. Mayor Hodgson declared City Council Meeting adjourned at 6:42pm.

CITY OF ALCESTER, SOUTH DAKOTA

_____/s/_____
Lisa Hodgson, Mayor

ATTEST:

_____/s/_____
David Hodgson, Finance Officer